# Structure of the Learning and Development SVQs

**Level 3 SVQ in Learning and Development**

Candidates need to complete 6 units to achieve the qualification. Candidates must complete all the mandatory units and a minimum of one unit from Group A (they can complete both units). The remaining units must be completed from Group B. **Please note that candidates may not take both L&9D and L&D9DI.**

Mandatory units

**All candidates must complete the following:**

|  |  |
| --- | --- |
| L&D4 | Plan and prepare specific learning and development opportunities |
| L&D8 | Engage and support learners in the learning and development process |
| L&D10 | Reflect on, develop and maintain own skills and practice in learning and development |

Optional units

**Group A – candidates must complete at least 1 unit from the following (they can complete both units):**

|  |  |
| --- | --- |
| L&D6 | Manage learning and development in groups |
| L&D7 | Facilitate individual learning and development |

**Group B – candidates must take the remaining units from the following (candidates cannot take both L&9D and L&D9DI):**

|  |  |
| --- | --- |
| L&D2 | Identify individuals’ learning and development needs |
| L&D5 | Develop and prepare resources for learning and development |
| L&D9D | Assess workplace competence using direct methods |
| L&D9DI | Assess workplace competence using direct and indirect methods |
| L&D13S | Evaluate and improve learning and development sessions |
| MSCD1 | Develop productive working relationships with colleagues |